

Checklist for Detailed Cleaning FOR SONIA'S CLEAN SWEEP

1. Cobweb area before you start cleaning

Bathrooms:

- Clean sink, shower, tub, toilet, light fixtures, cabinets, baseboard, doors, window sill, and blinds.
- Shine mirrors, faucets, chrome door, on showers
- Take out the trash, wipe trash can in and out, place new trash bag in vacuum and mop

Bedrooms:

- Cobweb Dust and Wipe Fan, Blinds, Window Sill, Light Fixtures, Furniture, Baseboard, Doors, Shelves, Picture Frames.**
- Take out the trash, wipe trash can in and out
- Make bed if a customer leaves sheets out
- Sweep under beds, vacuum, and mop (if it's wood floor polish.)

Livingroom:

- Cobweb Dust and Wipe Fan, Blinds, Window Sill, Light Fixtures, Furniture, Baseboard, Doors, Shelves, Picture Frames.
- Vacuum sofa, and under all furniture,
- Take out the trash, and wipe trash can in and out
- Vacuum and mop (if it's wood floor polish.)

Hallway & Stairs:

- Dust and Wipe Railing, Stairs Ledge, Baseboards, Light Fixtures, Picture Frames Vacuum and mop (If it's wood floor polish)

Kitchen:

- Cobweb, clean cabinets from top then countertops, stove appliances microwave then clean bottom cabinets, fridge, and sink
- Clean cabinets inside out
- Clean stove and oven fridge and microwave

Laundry Room:

1. Cobweb, Clean washer, and dryer exterior
2. Dust light fixtures
3. Empty wastebasket
4. Clean Sink
5. Clean countertop
6. Vacuum and Mop